



**City of Duluth
Planning Division**

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**City of Duluth
Planning Commission
February 28, 2017 Meeting Minutes
ANNUAL MEETING**

I. Call to Order

President Zwiebel called to order the Annual Meeting of the city planning commission at 5:42 pm on Tuesday, February 28, 2017, in the conference room of Grandma's Sports Garden at 425 Lake Avenue South.

Roll Call

Attending: Terry Guggenbuehl, Janet Kennedy, Tim Meyer, Garner Moffat, Luke Sydow, Mike Schraepfer, and Zandra Zwiebel

Absent: Marc Beeman and Heather Wright-Wendel

Staff Present: John Kelley, Steven Robertson, Jenn Reed Moses, Kyle Deming, Chris Lee, Kate Van Daele, and Keith Hamre

Other Visitors: None

II. Information and Presentations

Chris Lee gave a brief verbal update on Boundary Avenue Land Use Change. The future land use change will be on the Planning Commission's agenda for their March 14, 2017, regular meeting. Keith Hamre added that for the March agenda, the Planning Commissioners will also hear 6 additional Interim Use Permit applications for Vacation Dwellings, bringing the total that the City Council has considered to date at 49.

Keith Hamre gave a brief update on the February 15, 2017 Canal Park Meeting. The meeting was well attended, including by some Planning Commissioners. The public was invited to give comments during one of four rotating topic-sessions. Some of the more common suggestions was to upgrade gathering spaces (including the area near the lighthouse and canal), improve pedestrian connection throughout canal park and to the downtown and Heart district, have a one-way loop for vehicles to improve traffic flow throughout the area (especially when the bridge is up), a winter village, closing Buchanan Street to vehicles, and improving bike connections to the west (such as Lincoln Park). A written summary is being prepared and will be shared with the meeting attendees, and the Planning Commission.

Keith Hamre read aloud the proposed language for the two new guiding principles. Commissioner Kennedy recommended that economic disparity is closely related to impacts on health disparity, and that should be acknowledged or referenced in one of the two new guiding principles. There was general agreement from the other commissioners present to amend Develop a Health Community Guiding Principle to add the word "economic and" between "recreation" and "social opportunities. Keith Hamre stated that the Planning Commissioners will have a chance to review all the guiding principles at the March Planning Commission meeting, and then recommend their

adoption to the City Council at a public hearing at the April 11, 2017, Planning Commission meeting.

III. Other Business

President Zweibel stated that the nomination committee is recommendation Commission Guggenbuel for President and Commissioner Schraepfer for Vice President.

There were no other nominations for Presenti. Commissioner Guggenbuehl was approved to the one-year term as President by a unanimous vote.

Commissioner Kennedy expressed interest in being considered for Vice President. Commissioners Schraepfer and Kennedy gave brief statements as to their qualifications and interest in serving as Vice President. Ballots were taken and Keith Hamre counted the results. Commissioner Schraepfer as approved to the one-year term as Vice President by a majority vote.

Keith Hamre, Jenn Reed Moses, and Steven Robertson talked briefly about the purpose of the Zenith City Award (a project that supports or furthers a guiding principle of the comprehensive plan or a small area plan) and 4 initial staff nominations for the award: Endi Development, DTA Multi-Modal System, Maurices, and Great Lakes Fine Art Academy. Commissioner Moffat wanted to suggest a fifth item for consideration, the new OMC (Oink Moo Cluck) restaurant in Lincoln Park. Commissioner Kennedy wanted to include a sixth item for nomination, the Ramsey Village Traditional Neighborhood Design. Commissioner Schraepfer suggested a seventh item, the Blacklist 120 East Superior Street project. After additional discussion a vote was taken, and the Great Lakes Fine Arts Academy and OMC were the two projects that received the most votes, and will be presented at the beginning of a future Planning Commission meeting (likely April or May).

Keith Hamre reminded the commissioners about the upcoming round of focus group meetings next week; staff will email a reminder to commissioners, but it was noted that the information is on the Imagine Duluth website and our facebook page.

IV. Adjournment

Meeting adjourned at 6:51 p.m.

Respectfully,

A handwritten signature in blue ink, appearing to read 'A. Fulton', is written over a horizontal line.

Adam Fulton - Manager
Community Planning