

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
JANUARY 26, 2017
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, the Regular Meeting of the Duluth Seaway Port Authority was held on Thursday, January 26, 2017, in the Administration Building at 1200 Port Terminal Drive.

I. ROLL CALL

Present: Vice President Ray Klosowski, Treasurer Rick Revoir, Secretary Norm Voorhees, Tony Sertich, Yvonne Prettner Solon and Pete Stauber. Revoir and Solon attended via conference call. Absent: Patrick Boyle.

Also present: Executive Director Vanta Coda, Legal Counsel Robert Maki, Executive Assistant Becky McMillan, Chief Financial Officer Kevin Beardsley, Director of Business Development Kate Ferguson, Facilities Manager Jason Paulson, Public Relations Director Adele Yorde, Director of Port Planning and Resiliency Jim Sharrow, Accounting Analyst Sheryl Toland, Administrative Assistant Anne Mann and Jessica Brochu of BusinessNorth.

II. APPROVAL OF MINUTES

Regular Meeting, November 29, 2016

Voorhees/Sertich moved approval, motion unanimously carried.

III. REPORT OF TREASURER

Financial Statement ending, December 31, 2016

RESOLUTION NO. 1-17

Voorhees/Sertich moved approval, motion carried and Res. 1-17 unanimously adopted.

IV. COMMITTEE REPORTS

1. Other

V. DEPARTMENT REPORTS

1. Government/Environmental Affairs (Coda)
2. Business Development (Ferguson)
3. Port Planning (Sharrow)
4. Public Relations (Yorde)
5. Facilities Management (Paulson)

VI. ACTION ITEMS (Resolutions)

1. Altec HiLine Lease Assignment

RESOLUTION NO. 2-17

Voorhees/Stauber moved approval, motion carried and Res. 2-17 unanimously adopted. (See attached Resolution).

2. North Star Aerospace Refinancing of Bonds

RESOLUTION NO. 3-17

Sertich/Voorhees moved approval, motion carried and Res. 3-17 unanimously adopted. (See attached Resolution).

3. Crane Purchase Authorization

RESOLUTION NO. 4-17

Voorhees/Sertich moved approval, motion carried and Res. 4-17 unanimously adopted. (See attached Resolution).

4. Purchase of New Port Van

RESOLUTION NO. 5-17

Stauber/Sertich moved approval with amendment to obtain local competition pricing, motion carried and Res. 5-17 adopted. (See attached Resolution).
Prettner Solon – Nay.

5. Steve Raukar Appreciation

RESOLUTION NO. 6-17

Stauber/Voorhees moved approval, motion carried and Res. 6-17 unanimously adopted. (See attached Resolution).

6. Chris Dahlberg Appreciation

RESOLUTION NO. 7-17

Sertich/Voorhees moved approval, motion carried and Res. 7-17 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$15,000

1. Quarterly Sprinkler Inspections – Summit Fire Protection
2. Quarterly Rail Track Inspection – Lakehead Constructors
3. Foreign Trade Zone Consulting Services – PointTrade Services Inc.
4. Port Calendar Photo Enlargements – CPL Imaging
5. Annual Firewall Subscription – CW Technology Group

6. Re-vent Furnace at 1222 Port Terminal Dr. – Stack Bros.
7. Replacement of Eight Street Light Bulbs – Stack Bros.
8. Hold Harmless Agreement for Snowy Owl Study – Dave Evans
9. Employee Assistance Agreement – Sand Creek Group Ltd.
10. Debottlenecking Change Order re Drain 1 & 2 Sewer Repairs – Northland Constructors
11. Debottlenecking Change Order re Security Office Modifications – Northland Constructors

VIII. GENERAL DISCUSSION

1. Other - 2017

IX. OTHER MATTERS

1. Future Board Meetings: February 22, March 22

Meeting Adjourned: Sertich/Voorhees



Norm Voorhees, Secretary