

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
SEPTEMBER 22, 2016
9:30 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Thursday, September 22, 2016, in the Administration Building at 1200 Port Terminal Drive.

I. ROLL CALL

Present: Vice President Ray Klosowski, Secretary Norm Voorhees, Assistant Treasurer Chris Dahlberg (departed at 10:45 a.m.), Tony Sertich and Yvonne Prettnier Solon (departed at 11:15 a.m.). Absent: President Steve Raukar and Treasurer Rick Revoir.

Also present: Executive Director Vanta Coda, Legal Counsel Robert Maki, Executive Assistant Becky McMillan, Chief Financial Officer Kevin Beardsley, Director of Business Development Kate Ferguson, Facilities Manager Jason Paulson, Public Relations Director Adele Yorde, Director of Port Planning and Resiliency Jim Sharrow, Staff Accountant Shellie Golden, Accounting Analyst Sheryl Toland, Administrative Assistant Anne Mann, Jessica Brochu of BusinessNorth and Jonathan Lamb of Lake Superior Warehousing.

II. APPROVAL OF MINUTES

Regular Meeting, August 25, 2016

Sertich/Solon moved approval, Dahlberg abstained, motion carried.

III. REPORT OF TREASURER

Financial Statement ending, August 31, 2016

RESOLUTION NO. 45-16

Voorhees/Solon moved approval, motion carried and Res. 45-16 unanimously adopted.

IV. COMMITTEE REPORTS

1. Personnel-Administration
2. Other

V. ACTION ITEMS (Resolutions)

1. Electrical Infrastructure Project

RESOLUTION NO. 46-16

Voorhees/Sertich moved approval, motion carried and Res. 46-16 unanimously adopted. (See attached Resolution).

2. Fendering Project – Design Engineering

RESOLUTION NO. 47-16

Sertich/Solon moved approval, motion carried and Res. 47-16 unanimously adopted. (See attached Resolution).

3. Intermodal Project – Change Orders

RESOLUTION NO. 48-16

Voorhees/Dahlberg moved approval, motion carried and Res. 48-16 unanimously adopted. (See attached Resolution).

4. American Association of Port Authorities Credentials

RESOLUTION NO. 49-16

Solon/Sertich moved approval, motion carried and Res. 49-16 unanimously adopted. (See attached Resolution).

VI. DEPARTMENT REPORTS

1. Business Development (Ferguson)
2. Government/Environmental Affairs (DeLuca)
3. Facilities Management (Paulson)
4. Port Planning (Sharrow)
5. Public Relations (Yorde)

VII. BUDGETED ITEMS UNDER \$15,000

1. Stormsewer Pipe Damage Assessment at Sink Hole – Stack Brothers
2. Diving Crew to Plug Stormsewer – AMI Consulting Engineers
3. Installation of Reinforced Concrete Transformer Pads – J.R. Jensen Construction
4. Phase I Site Assessment for BNSF Garfield Site – Barr Engineering
5. Electrical Infrastructure Project Construction Oversight – TKDA
6. Underground Utility Locate at Calumet – Stack Brothers
7. Disconnect Overhead Light Pole – Stack Brothers
- *8. Emergency Repair to Failed Stormsewer Pipe – Stack Brothers – *\$46,710
9. Abandoned Oil Tank Removal – Stack Brothers
10. Dewater Services for Stormsewer Pipe – Stack Brothers
11. Inspect & Test for Lead/Asbestos for Debottlenecking Project – Twin Ports Testing
12. Steel Plate Installation on Berth No. 1 – AMI Consulting Engineers
13. Material & Labor to Install 48-Inch Manhole – Stack Brothers
14. Underground Pipe and Tank Line Locate at Calumet – Stack Brothers
15. Remove and Replace Light Pole – Stack Brothers

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: October 20

Meeting Adjourned:

The meeting ended at 11:15 a.m. due to lack of a quorum.



Norm Voorhees, Secretary