



Planning & Development Division
Planning & Economic Development Department

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DATE: February 1, 2021
TO: President Nelson and Planning Commissioners
FROM: Adam Fulton, Deputy Director and Land Use Supervisor
RE: Land Use Supervisor – February Update to Planning Commission

Planning Processes & Meetings

1. Vacation dwelling units. The City Council's Planning & Economic Development Committee is holding two upcoming Committee of the Whole meetings to consider policy issues related to vacation dwelling units. The Planning Commission is invited to attend these meetings, currently scheduled for:
 - Monday, February 22, 2021 – 5:45 PM
 - Monday, March 8, 2021 – 5:45 PM

These meetings of the Council's PED Committee will be held virtually, via WebEx. Planning staff will work with the City Clerk's office to ensure that all Planning Commissioners receive an invitation directly, or by going to: <https://duluthmn.gov/live-meeting/city-council/>.

2. Transportation projects. Thanks to those of you who have had the opportunity to participate in recent public meetings about East Superior Street Reconditioning, or the 2021 Street Preservation Projects. If you weren't able to attend these meetings, but would like more information, please reach out to Kris Liljeblad, Senior Transportation Planner.
3. Enger Driving Range Site. PED staff, led by Jenn Moses, have been participating in public meetings by a developer who is considering the redevelopment of this location based on an approved agreement with the City. The meetings have honed in on community priorities, goals, and potential issues.

Other Updates

4. UDC: Mini-storage / self-storage. The City Attorney's office is currently reviewing language for a potential ordinance that would allow for mini-storage and self-storage uses in the Mixed-Use Commercial District. Under evaluation are standards related to impacts to surrounding properties, impacts to surrounding retail or commercial areas, and impacts to availability of public services. It is anticipated that this ordinance will come before the Planning Commission at its March meeting.

5. Annual Comprehensive Plan Status Report

The Annual Comprehensive Plan Status Report is anticipated to be prepared for Planning Commission review at its March meeting. If available, it will be emailed in advance to Commissioners.