

**Held via Zoom (COVID-19)**

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
DULUTH SEAWAY PORT AUTHORITY  
OCTOBER 28, 2020  
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, October 28, 2020, at 10 a.m. via Zoom in the administration office at 2305 W. Superior St.

**I. ROLL CALL**

Present: President Rick Revoir, Vice President Tony Sertich, Secretary Patrick Boyle, Assistant Treasurer Mike Jugovich, Commissioners Ray Klosowski, Yvonne Solon and Tyrone Walker.

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Facilities Manager Dean Lembke, Director of Communications & Marketing Jayson Hron, Director of Government & Environmental Affairs Jeff Stollenwerk, Staff Accountant Shellie Golden, Accounting Analyst Sheryl Toland and Jonathan Lamb of Lake Superior Warehousing.

**II. APPROVAL OF MINUTES**

**1. Regular Meeting, September 30, 2020**

Jugovich/Boyle moved approval, roll call taken and motion unanimously carried.

**III. REPORT OF TREASURER**

**1. Financial Statement ending September 30, 2020**

**RESOLUTION NO. 51-20**

Jugovich/Solon moved approval, roll call taken and Res. 51-20 unanimously adopted.

**IV. COMMITTEE REPORTS**

1. Budget & Finance

**V. DEPARTMENT REPORTS**

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management

**VI. ACTION ITEMS (Resolutions)**

**1. Duluth Lake Port Lease – J.F. Brennan Company**

**RESOLUTION NO. 52-20**

Sertich/Jugovich moved approval, roll call taken and Res. 52-20 unanimously adopted. (See attached Resolution).

**2. Lease Extension Agreement – Twin Ports Trailer Trash, Inc.**

**RESOLUTION NO. 53-20**

*Inaudible* moved approval, roll call taken and Res. 53-20 unanimously adopted. (See attached Resolution).

**VII. BUDGETED ITEMS UNDER \$25,000** – See Purchase Order Report

**VIII. GENERAL DISCUSSION**

**1. Election of Treasurer**

**RESOLUTION NO. 54-20**

Klosowski/Sertich moved approval to elect Mike Jugovich Treasurer. Roll call taken and Res. 54-20 unanimously adopted.

**2. Election of Assistant Treasurer**

**RESOLUTION NO. 55-20**

Jugovich/Klosowski moved approval to elect Yvonne Prettner Solon Assistant Treasurer. Roll call taken and Res. 55-20 unanimously adopted.

**3. Other**

President Revoir filled the committee vacancies left by Norm Voorhees as follows; Klosowski to serve on the Budget & Finance Committee and Walker to serve on the Port Advocacy Committee.

**IX. OTHER MATTERS**

**1. Future Board Meetings: November 18**

Meeting Adjourned: Boyle/Klosowski (Sertich Opposed)

  
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Patrick Boyle, Secretary