

Held via Zoom (COVID-19)

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
DECEMBER 16, 2020
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, December 16, 2020, at 10 a.m. via Zoom in the administration office at 2305 W. Superior St.

I. ROLL CALL

Present: President Rick Revoir, Vice President Tony Sertich, Secretary Patrick Boyle, Treasurer Mike Jugovich, Assistant Treasurer Yvonne Solon, Commissioners Ray Klosowski, and Tyrone Walker.

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Facilities Manager Dean Lembke, Director of Communications & Marketing Jayson Hron, Director of Trade & Business Development Kate Ferguson, Staff Accountant Shellie Golden, Accounting Analyst Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing and Steve Fisher of American Great Lakes Ports Association.

II. APPROVAL OF MINUTES

1. Regular Meeting, November 18, 2020

Solon/Sertich moved approval, roll call taken and motion unanimously carried.

III. REPORT OF TREASURER

1. Financial Statement ending October 31, 2020

RESOLUTION NO. 58-20

Jugovich/Klosowski moved approval, roll call taken and Res. 58-20 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management

VI. ACTION ITEMS (Resolutions)

1. Phase II Permanent Cruise Facility Design Agreement-DSGW/DEDA

RESOLUTION NO. 59-20

Boyle/Walker moved approval, roll call taken and Res. 59-20 unanimously adopted. (See attached Resolution).

2. Altec Laydown Expansion Project-Change Order No. 2

RESOLUTION NO. 60-20

Solon/Klosowski moved approval, roll call taken and Res. 60-20 unanimously adopted. (See attached Resolution).

3. Lake Superior Warehousing Agent Agreement Exhibit A – Amendment No. 6

RESOLUTION NO. 61-20

Klosowski/Sertich moved approval, roll call taken and Res. 61-20 unanimously adopted. (See attached Resolution).

4. Cirrus Consent/Collateral Access Agreement

RESOLUTION NO. 62-20

Klosowski/Jugovich moved approval, roll call taken and Res. 62-20 unanimously adopted. (See attached Resolution).

5. Anne Mann Retirement Agreement

RESOLUTION NO. 63-20

Sertich/Walker moved approval, roll call taken and Res. 63-20 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

1. Pitney Bowes Lease Agreement

VIII. GENERAL DISCUSSION

1. AGLPA Update – Presented by Steve Fisher
2. Other

IX. OTHER MATTERS

1. Future Board Meetings: January 27

Meeting Adjourned: Jugovich/Walker (Sertich Opposed)



Patrick Boyle, Secretary