



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Minutes - Draft

### Civil Service Board.

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Tuesday, February 2, 2021

4:00 PM

WebEx

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Members Present: Joaquim Harris (Chair), Laura Perttula, John Strongitharm

HR Staff Present: Heather DuVal, Aimee Ott

Legal Present: Sara Baldwin

#### 1. ROLL CALL

#### 2. APPROVAL OF MINUTES

2A. January 20, 2021

This agenda item was approved unanimously.

#### 3. OLD BUSINESS

#### 4. NEW BUSINESS

##### 4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) Service Center Supervisor (new)

This agenda item was approved unanimously.

4A(2) Manager, Fleet Services (revised)

This agenda item was approved unanimously.

#### 5. APPEALS

#### 6. INFORMATIONAL

##### 6A. STATUS OF ALL NEW, PENDING, AND COMPLETE AUDITS

There were no audit updates to report.

**6B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS**

This Item was received.

**ADJOURNMENT**