



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Draft

Civil Service Board.

Tuesday, June 1, 2021

4:00 PM

Webex

Members Present: Joaquim Harris (Chair), Laura Perttula, John Strongitharm

HR Staff Present: Theresa Severance (Board Secretary), Aimee Ott

Legal Present: Sara Baldwin

Others Present: Gary Vezina (Firemen & Oilers Union President)

1. ROLL CALL

2. APPROVAL OF MINUTES

2A. February 2, 2021

This Civil Service Board Item was approved unanimously.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) ISD 709 - School Custodian II (revised including title change to School Custodian I/II/III)

This Civil Service Board Item was approved unanimously.

4A(2) ISD 709 - Maintenance Custodian (revised including title change to Second Shift Engineer I)

This Civil Service Board Item was approved unanimously.

4A(3) ISD 709 - Fireperson II (revised including title change to Second Shift Engineer II)

This Civil Service Board Item was approved unanimously.

4A(4) ISD 709 - Pool Custodian (revised)

This Civil Service Board Item was approved unanimously.

4A(5) ISD 709 - Engineer I (revised)

This Civil Service Board Item was approved unanimously.

4A(6) ISD 709 - Engineer II (revised)

This Civil Service Board Item was approved unanimously.

4A(7) ISD 709 - Engineer III (revised)

This Civil Service Board Item was approved unanimously.

4A(8) ISD 709 - Engineer IV (revised)

This Civil Service Board Item was approved unanimously.

4A(9) ISD 709 - Heating/Ventilation & School Equipment Maintenance Mechanic (revised)

This Civil Service Board Item was approved unanimously.

5. APPEALS

6. INFORMATIONAL

6A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS

This Item was received.

6B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

This Item was received.

7. NEXT REGULAR MEETING SCHEDULED

ADJOURNMENT