

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
JULY 28, 2021
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, July 28, 2021, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Tony Sertich, Vice President Yvonne Solon, Secretary Patrick Boyle, Treasurer Mike Jugovich, Assistant Treasurer Tyrone Walker, Commissioners Rick Revoir and Ray Klosowski.

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Director of Trade & Business Development Kate Ferguson, Director of Government & Environmental Affairs Jeff Stollenwerk, Facilities Manager Dean Lembke, Sr. Accountant Shellie Golden, Accountant Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing, Joe McGinnis and Pat Lammersen of the US Coast Guard.

II. APPROVAL OF MINUTES

1. Regular Meeting, June 30, 2021
Jugovich/Revoir moved approval, motion carried unanimously.

III. REPORT OF TREASURER

1. Audited Financial Statement ending March 31, 2021

RESOLUTION NO. 25-21

Jugovich/Solon moved approval, motion carried and Res. 25-21 unanimously adopted.

2. Financial Statement ending June 30, 2021

RESOLUTION NO. 26-21

Walker/Klosowski moved approval, motion carried and Res. 26-21 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance



V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management

VI. ACTION ITEMS (Resolutions)

1. **Port Terminal Drive-North Rail Crossing Modernization Project – Design Engineering – SEH, Inc.**

RESOLUTION NO. 27-21

Boyle/Solon moved approval, motion carried and Res. 27-21 unanimously adopted. (See attached Resolution).

2. **Port Wall Calendar 2022**

RESOLUTION NO. 28-21

Klosowski/Walker moved approval, motion carried and Res. 28-21 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

1. Hold Harmless Agreements – Great Lakes Academy of Fine Art

VIII. GENERAL DISCUSSION

RESOLUTION NO. 29-21

Solon/Klosowski moved approval to close the meeting per Minnesota Statutes 13D.05 Subd. 3(a) to evaluate the executive director's performance. Motion carried and Res. 29-21 unanimously adopted. (ORAL RESOLUTION)

1. Personnel-Administration

RESOLUTION NO. 30-21

Klosowski/Walker moved approval to extend and amend the executive director's Employment Agreement. Motion carried and Res. 30-21 unanimously adopted. (ORAL RESOLUTION).

2. Other

IX. OTHER MATTERS

1. Future Board Meetings: September 15

Meeting Adjourned by President Sertich



Patrick Boyle, Secretary