

**Held in Person and via Zoom**

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
DULUTH SEAWAY PORT AUTHORITY  
SEPTEMBER 15, 2021  
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, September 15, 2021, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

**I. ROLL CALL**

Present: President Tony Sertich, Vice President Yvonne Solon, Secretary Patrick Boyle, Treasurer Mike Jugovich, Assistant Treasurer Tyrone Walker, Commissioner Ray Klosowski and Commissioner Rick Revoir (Zoom).

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Director of Government & Environmental Affairs Jeff Stollenwerk, Director of Communication & Marketing Jayson Hron, Facilities Manager Dean Lembke, Sr. Accountant Shellie Golden, Accountant Sheryl Toland and Jonathan Lamb of Lake Superior Warehousing.

**II. APPROVAL OF MINUTES**

1. Regular Meeting, July 28, 2021  
Boyle/Klosowski moved approval, roll call taken and motion carried unanimously.

**III. REPORT OF TREASURER**

1. Financial Statement ending July 31, 2021

**RESOLUTION NO. 31-21**

Jugovich/Walker moved approval, roll call taken and Res. 31-21 unanimously adopted.

**IV. COMMITTEE REPORTS**

1. Budget & Finance

**V. DEPARTMENT REPORTS**

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management



**VI. ACTION ITEMS (Resolutions)**

**1. U.S. Customs and Border Protection Inspection Facility Construction Contract**

**RESOLUTION NO. 32-21**

Jugovich/Solon moved approval, roll call taken and Res. 32-21 unanimously adopted. (See attached Resolution).

**2. United Piping, Inc. (UPI) Lease Agreement Amendment**

**RESOLUTION NO. 33-21**

Solon/Klosowski moved approval, roll call taken and Res. 33-21 unanimously adopted. (See attached Resolution).

**3. Berth 11 Rehab Project Grant Acceptance**

**RESOLUTION NO. 34-21**

Boyle/Walker moved approval, roll call taken and Res. 34-21 unanimously adopted. (See attached Resolution).

**4. East Annex Warehouse Project Grant Acceptance**

**RESOLUTION NO. 35-21**

Klosowski/Jugovich moved approval, roll call taken and Res. 35-21 unanimously adopted. (See attached Resolution).

**5. East Annex Warehouse Project Grant Acceptance**

**RESOLUTION NO. 36-21**

Solon/Jugovich moved approval, roll call taken and Res. 36-21 unanimously adopted. (See attached Resolution).

**VII. BUDGETED ITEMS UNDER \$25,000** – See Purchase Order Report

**VIII. GENERAL DISCUSSION**

1. Other

**IX. OTHER MATTERS**

1. Future Board Meetings: October 27

Meeting Adjourned by President Sertich

  
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Patrick Boyle, Secretary