



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes

Parking Commission.

Friday, October 9, 2020

7:30 AM

Council Chambers, 3rd Floor, City Hall

NOTICE: The Duluth Parking Commission will be holding its July 2020 meeting by other electronic means pursuant to Minnesota Statutes Section 13D.021 in response to the COVID-19 emergency. Some members of the Commission will be participating through video conference. Due to the COVID-19 emergency and the closure of City facilities, public comment will not be taken in person. However, members of the public can monitor the meeting and provide public comment on agenda items through WebEx Events. Visit <https://duluthmn.gov/live-meeting> to access the meeting. The public is also encouraged to submit written comment to Parking Services Manager Mark Bauer at mbauer@duluthmn.gov prior to the meeting. Please include "Duluth Parking Commission July 2020 Agenda" in the subject line, and include your name and address and the agenda item you are speaking to. Please note that all public comment is considered Public Data.

ROLL CALL

Members Present

- Noland Makowsky
- Jessica Sterle, President
- Terese Tomanek
- Em Westerlund
- Mark Bauer, Ex Officio

Members Absent

- Dennis Jensen
- Linda Krug
- Karin Swor

Guests Present

- Jeff Aanenson, Duluth Operations Manager – Interstate Parking Company

APPROVAL OF MINUTES

Approval of August 2020 meeting minutes

Commission Vice President Noland Makowsky motioned that the August 2020 parking commission meeting minutes be approved as presented. Commissioner Terese Tomanek seconded the motion, which was approved 4-0.

ADA ACCESSIBLE SIGNAGE REQUESTS

On-street accessible parking requests

City of Duluth Parking Services Manager Mark Bauer presented three on-street ADA accessible parking zone requests. He stated that the requests had been reviewed and the sites visited, and he noted that the parking division

recommended approval of all three. Commissioner Em Westerlund motioned that the request for 2820 Wicklow Street be approved. Commissioner Tomanek seconded the motion, which was approved 4-0. Commissioner Westerlund motioned that the request for 1508 East 3rd Street be approved. Commissioner Makowsky seconded the motion, which was approved 4-0. Commissioner Makowsky motioned that the request for 3806 Grand Avenue be approved. Commissioner Tomanek seconded the motion, which was approved 4-0.

2021 PARKING FUND BUDGET PROPOSAL

Annual parking fund proposed budget presentation

Mr. Bauer presented the parking division's 2021 proposed parking fund budget. He stated that the proposed budget reflected decreases in revenues caused by the ongoing COVID epidemic and related decreases in parking demand and that the parking division had taken a conservative but hopeful approach in projecting 2021 revenues. Commissioner Makowsky motioned that the parking division's 2021 proposed budget be approved as presented. Commissioner Westerlund seconded the motion, which was approved 4-0.

OFF-STREET PARKING UPDATE

Off-street parking update

Interstate Parking Company Duluth Operations Manager Jeff Aanenson provided an update on off-street parking operations. He stated that one of his staff had contracted COVID but that the employee was quarantined quickly and no other staff were affected. He stated that his staff were making preparations for the end of the Canal Park fee enforcement season, which would occur on October 18th. Mr. Aanenson stated that he had heard no negative feedback on the recent conversion of 1st Street from one-way to two-way traffic and that signage had been placed in ramp lobbies alerting the public to the change. Commission President Jessica Sterle inquired whether the 1st hour free program was still being offered in the ramps. Mr. Aanenson replied that it was still in effect and being heavily utilized. Commissioner Makowsky inquired whether Mr. Aanenson knew of any redevelopment plans for the condemned and closed U.S. Bank parking facility. Mr. Aanenson stated that he was not aware of any firm plans.

ON-STREET PARKING UPDATE

On-street parking update

Mr. Bauer provided an update on on-street parking operations. He stated that new parking payment stations for the phase three section of Superior Street were in stock and being installed and configured for public use. Mr. Aanenson provided further detail. Commissioner Makowsky inquired whether Mr. Bauer had heard public feedback on the 1st Street directionality conversion. Mr. Bauer stated that he had not heard much, noting that this was probably an indication that the conversion was successful.

PUBLIC COMMENTS

Public comments

There were no additional public comments.

ADJOURNMENT