



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Minutes

### Parking Commission.

---

Friday, May 7, 2021

7:30 AM

Council Chambers, 3rd Floor, City Hall

---

#### ROLL CALL

##### Members Present

- Linda Krug
- Noland Makowsky, Vice President
- Jessica Sterle, President
- Terese Tomanek
- Mark Bauer, Ex Officio

##### Members Absent

- Em Westerlund

#### APPROVAL OF MINUTES

##### Approval of April 2021 meeting minutes

Commissioner Linda Krug motioned that the April 2021 parking commission meeting minutes be approved as presented. Commission Vice President Noland Makowsky seconded the motion, which was approved 4-0.

#### ON-STREET ACCESSIBLE PARKING ZONE REQUESTS

##### On-street accessible parking requests

City of Duluth Parking Services Manager Mark Bauer presented two on-street ADA accessible parking zone requests. He stated that he had performed site visits and applicant follow-up for both and had communicated the requests with the Commission on Disabilities. Commissioner Terese Tomanek motioned that the request for 2724 West 4th Street be approved. Commission Makowsky seconded the motion, which was approved 4-0. Commissioner Makowsky motioned that the request for 113 West House Street be approved. Commissioner Krug seconded the motion, which was approved 4-0.

#### PROPOSAL TO CONVERT TWO METERS ON 4TH AVENUE WEST TO A TEN-MINUTE DROP-OFF ZONE

Proposal to convert two meters on 4th Avenue West to a ten-minute drop-off zone  
Mr. Bauer presented a proposal to convert two single-stall meters on 4th Avenue West, adjacent to Starbucks Coffee, to a ten-minute drop-off zone. He stated that the request had been generated by the manager of the store, who had stated that customers frequently make short stops to pick up products on-the-go. Commission President Jessica Sterle asked whether neighboring businesses had

been surveyed regarding the request. Mr. Bauer stated that a survey had not been performed but that stalls had been chosen for the conversion that would least impact the other area stakeholders and that Starbucks customers already frequently utilized them as a drop-off zone informally. Commissioner Krug motioned that the proposal be approved. Commissioner Tomanek seconded the motion, which was approved 4-0.

## DISCUSSION ON 19TH AVENUE EAST RESIDENTIAL PARKING ZONE EXTENSION

### Discussion on 19th Avenue East Residential Parking Zone

Mr. Bauer presented a petition by stakeholders within Chester Creek Gardens to alter the residential permit parking zone in their immediate area, near the corner of 19th Avenue East and 8th Street, to allow them to park there with a type of special permit following the next review of the University of Minnesota Residential Parking Permit Zone. He stated that the parcel the building occupied was very small and contained a limited amount of off-street parking. He stated that no action was being asked of the commission at the present time and that he would continue to work toward a solution with the stakeholders.

## OFF-STREET PARKING UPDATE

### Off-street parking update

Interstate Parking Company Duluth Operations Manager Jeff Aanenson provided an update on off-street parking operations. He stated that he was actively tracking post-COVID shutdown parking recovery patterns and noted a consistent level of growth in parking usage. He stated that preparations for the Canal Park parking enforcement season had been completed and that Interstate was ready for the season. Commissioner Makowsky inquired when the Lighthouse Lot would be open, following its use as a staging area for the nearby Lakewalk repair project. Mr. Aanenson stated that he estimated that the lot would open sometime between June 1 and June 15. Mr. Bauer stated that plans were in progress for summer season routine ramp structural maintenance.

## ON-STREET PARKING UPDATE

### On-street parking update

Mr. Bauer stated that the new informational graphics for all existing parking payment kiosks were currently in production and would be installed soon.

## PUBLIC COMMENTS

### Public comments

There were no additional public comments.

## ADJOURNMENT

This was discussed.