



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes

Parking Commission.

Friday, October 1, 2021

7:30 AM

Council Chambers, 3rd Floor, City Hall

NOTICE: The Duluth Parking Commission will be holding its October 2021 meeting by other electronic means pursuant to Minnesota Statutes Section 13D.021 in response to the COVID-19 pandemic. Some members of the Commission will be participating through video conference. Due to the COVID-19 pandemic, public comment will not be taken in person. However, members of the public can monitor the meeting and provide public comment on agenda items through WebEx Events. Visit <https://duluthmn.gov/live-meeting> to access the meeting. The public is also encouraged to submit written comment to mbauer@duluthmn.gov prior to the meeting. Please include "PARKING COMMISSION" in the subject line, and include your name and address and the agenda item you are speaking to. Please note that all public comment is considered Public Data. The public is also encouraged to watch the meeting online or by tuning into Public Access Television, Channel 180.

ROLL CALL

Members Present

- Linda Krug
- Noland Makowsky, Vice President
- Jessica Sterle, President
- Terese Tomanek
- Mark Bauer, Ex Officio

Members Absent

- Em Westerlund

Guests Present

- Jeff Aanenson, Duluth Operations Manager – Interstate Parking Company
- Carl Crawford, Human Rights Officer – City of Duluth
- John Ramos, Investigative Reporter – Duluth Monitor

APPROVAL OF MINUTES

Approval of September 2021 meeting minutes

Commissioner Linda Krug motioned that the September 2021 Duluth Parking Commission meeting minutes be approved as presented. Commissioner Terese Tomanek seconded the motion, which was approved 4-0.

ON-STREET ACCESSIBLE PARKING ZONE REQUESTS

On-street accessible parking zone requests

City of Duluth Parking Services Manager Mark Bauer presented three on-street accessible parking zone requests for approval. He stated that he had reviewed the requests, visited the sites, consulted with the City of Duluth Commission on Disabilities, and recommended all four for approval. Commissioner Vice President Noland Makowsky motioned that the request for 524 East 11th Street be

approved. Commissioner Krug seconded the motion, which was approved 4-0. Commissioner Krug motioned that the request for 2854 Exeter Street be approved. Commissioner Tomanek seconded the motion, which was approved 4-0. Commissioner Krug motioned that the request for 122 East 3rd Street be approved. Commissioner Makowsky seconded the motion, which was approved 4-0.

ON- AND OFF-STREET PARKING RATES RECOMMENDATION PACKAGE

On- and off-street parking rates recommendation package

Mr. Bauer introduced a proposal to adjust hourly and monthly rates throughout the City of Duluth public parking system. Interstate Parking Company Area Manager Jeff Aanenson provided the detailed rate package and explained the thought process that contributed to it. Mr. Bauer stated that most public parking rates had not been changed since prior to 2012 and stated that the new rates would go into effect on January 1, 2022. He stated that the primary goal of the new rate package was to ensure that operating costs are covered and that the parking fund continues to be both self-sustaining and contributes to other City services via an annual transfer into the City's General Fund. Commissioner Krug motioned that the recommended rates package be approved. Commissioner Tomanek seconded the motion, which was approved 4-0.

2022 PARKING FUND BUDGET UPDATE

2022 parking fund budget update

Mr. Bauer stated that the 2022 parking budget was in the late stages of development and that the preceding vote on the systemwide rates revision package would be included in the budget. He stated that the recommended budget would be presented to the Duluth City Council on October 25, 2021, and he suggested a special meeting of the Commission prior to that date to review the completed budget and to present a Commission recommendation to Council. Commissioner Makowsky motioned that a special meeting of the Duluth Parking Commission to review the package be conducted on October 22, 2021 at 7:30 a.m. Commissioner Tomanek seconded the motion, which was approved 4-0.

OFF-STREET PARKING UPDATE

Off-street parking update

Interstate Parking Company Duluth Operations Manager Jeff Aanenson stated that there were no significant items regarding off-street parking operations to report.

ON-STREET PARKING UPDATE

On-street parking update

Mr. Bauer stated that preparations for parking enforcement for the upcoming snow season were being completed.

PUBLIC COMMENTS

Public comments

There were no additional public comments.

ADJOURNMENT

This was discussed.