Legislation Details (With Text)

File #:	18-0128R	**Name:**	
Type:	Resolution	**Status:**	Passed
File created:	1/31/2018	**In control:**	Public Works and Utilities
On agenda:	2/12/2018	**Final action:**	2/12/2018
Title:	RESOLUTION AUTHORIZING A FIVE-YEAR MASTER SERVICES AGREEMENT WITH SHORT ELLIOTT HENDRICKSON, INC., FOR PROFESSIONAL SURVEY AND FIELD DATA COLLECTION SERVICES FOR AN ANNUAL AMOUNT NOT TO EXCEED $20,000 AND A TOTAL CONTRACT AMOUNT NOT TO EXCEED $100,000.		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Exhibit A		

Date	Ver.	Action By	Action	Result
2/12/2018	1	City Council	adopted	

RESOLUTION AUTHORIZING A FIVE-YEAR MASTER SERVICES AGREEMENT WITH SHORT ELLIOTT HENDRICKSON, INC., FOR PROFESSIONAL SURVEY AND FIELD DATA COLLECTION SERVICES FOR AN ANNUAL AMOUNT NOT TO EXCEED $20,000 AND A TOTAL CONTRACT AMOUNT NOT TO EXCEED $100,000.

CITY PROPOSAL:

RESOLVED, that the proper city officials are hereby authorized to enter into a five-year master services agreement, substantially in the form attached as Exhibit A, with Short Elliott Hendrickson, Inc., for professional survey and field data collection services needed to support the construction, operation and maintenance of city systems for an annual amount not to exceed $20,000 and a total contract amount not to exceed $100,000, payable from various appropriate funds, departments, agencies and objects, Project 1721.

STATEMENT OF PURPOSE: This resolution authorizes a five-year master services agreement with Short Elliott Hendrickson, Inc., for professional survey and field data collection services needed to support the construction, operation and maintenance of city systems on a non-exclusive, as-needed basis.

This agreement will be one of three blanket purchase agreements for survey and field data collection services, with projects ordered and billed on an hourly basis pursuant to a city-issued, written statement of work or similar document. By having agreements with multiple firms in place, the engineering division has the flexibility to request these services, which include but are not limited to verification of property boundaries and establishment of platted right-of-ways, electronic data collection of existing utilities, buildings, sidewalks and roadway locations in relation to the platted right-of-way, as well as construction layout and final survey services based on a particular company's expertise and availability. The agreements do not guarantee that a minimum amount of services will be ordered from a particular vendor, and the agreements may be terminated at any time.

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