



Legislation Text

File #: 18-0456R, **Version:** 1

RESOLUTION AUTHORIZING A THREE YEAR CONTRACT WITH TOSHIBA BUSINESS SOLUTIONS FOR THE RENTAL AND MAINTENANCE OF COPIERS FOR A MONTHLY PAYMENT OF \$12,757.02 AND A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$459,252.72.

CITY PROPOSAL:

RESOLVED, that the proper city officials are authorized to enter into a three-year agreement with Toshiba Business Solutions for the rental and maintenance of copiers for a total amount not to exceed \$459,252.72, payable from fund 110-700-1403-5356 (General Fund-Transfers and Other Functions-Citywide Communications-Copier, Printer Lease & Supplies).

STATEMENT OF PURPOSE: This resolution authorizes the City to enter into a three-year contract with Toshiba Business Solutions for the rental and as-needed maintenance of 39 multifunction copiers. This also includes the maintenance and consumables for 99 printers not classified as copiers. This agreement will cover all copiers and printers included as part of the Centralized Printing Project which was implemented in 2012. The project standardized and centralized all print services for city departments; resulting in reduced energy consumption and more efficiently managed print costs for the city.

This agreement is against Minnesota State Contract Release C-1005(5), contract number 84342.