



Legislation Text

File #: 23D-06, **Version:** 1

RESOLUTION AUTHORIZING A 2023-2025 PROFESSIONAL SERVICES AGREEMENT WITH EHLERS AND ASSOCIATES, INC. FOR GENERAL SERVICES RELATED TO FINANCIAL CONSULTING IN A YEARLY AMOUNT OF \$75,000

RESOLVED, by the Duluth Economic Development Authority ("DEDA") that the proper DEDA officials are hereby authorized to enter into a 2023-2025 agreement for general professional services consulting (DEDA Contract No. 21 860 ___) with Ehlers and Associates, Inc., substantially in the form of that attached hereto, to provide public finance consulting services in an amount not to exceed \$75,000 annually, and a total contract amount not to exceed \$225,000, said sum to be payable to Fund 860.

STATEMENT OF PURPOSE: The purpose of this resolution is to authorize the execution of a three-year professional services agreement with Ehlers and Associates, Inc., to provide public finance consulting services associated with development and redevelopment projects, including the creation and management of TIF districts in an amount not to exceed \$75,000 annually, and a total contract amount not to exceed \$225,000.

Ehlers and Associates has provided services to DEDA for several decades. This is a general services agreement to allow for continued consulting services to DEDA. In instances where preliminary analysis is conducted on a development project, DEDA is responsible for the cost of those preliminary analysis. For projects that have applied for business subsidy, the developer is responsible for reimbursement to DEDA of any costs incurred associated with the development. As such, the majority of the expenditures by DEDA to Ehlers are reimbursed; however, consistent with DEDA purchasing policy, a general professional services agreement is required for the up-front expenditures for Ehlers services.

The proposed professional services agreement will provide for services by Ehlers to DEDA for any outstanding invoices from services performed in 2022 through year end 2025. The 2021-2022 contract with Ehlers had a remaining balance of \$30,333 at year end 2022 which will be utilized to support 2023 contract funding.