



Legislation Text

File #: 21-0051R, **Version:** 1

RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH CR-BUILDING PERFORMANCE SPECIALIST INC. FOR FACILITY ASSET MANAGEMENT AND CAPITAL PLANNING FOR AN ANNUAL ESTIMATED AMOUNT OF \$75,000 AND TOTAL NOT TO EXCEED \$225,000.

CITY PROPOSAL:

RESOLVED, that the proper city officials are hereby authorized to execute an agreement with CR-Building Performance Specialist Inc. (CR-BPS), for 2021 facility asset management and capital planning for an annual estimated amount of \$75,000.00, payable from funds:

\$25,000.00	110-121-1222-5414 (General Fund; Public Administration; Property & Facility Maintenance; Software Licenses and Maintenance)
\$50,000.00	205-130-1220-5441-CM205-assets (Parks Fund; Community Resources; Parks & Rec - Capital; Asset Management)

STATEMENT OF PURPOSE: This resolution authorizes a three-year agreement for facility asset management and capital planning for estimated yearly amounts of \$75,000 and a total not to exceed \$225,000.

The purpose of this contract is to secure professional services to expand, update and refine our Facility Asset Management and Capital Planning system and related tracking and reporting tools. This year's efforts will be divided between CIP Facilities (one-third) and assets tied to Parks Capital funding (two-thirds). CR-BPS is the creator of our asset management system and support provider.

Scope for 2021-2023 includes:

- Coordination and collecting of additional facility background data.
- On-site assessments.
- Expansion of VFA.facility tool to accommodate additional assets.
- Establish standard report formats to improve reporting capabilities.
- Update facility data to reflect modifications implemented since original data collection.
- Update Park asset naming designations.

Proposals from CR-BPS for this amendment are attached in Exhibit A.