

Council Agenda Item 26-0156R



MEETING DATE: March 9, 20226

SUBJECT/TITLE: Resolution authorizing an increase to purchase order 25-0648 for playground equipment with Landscape Structures, Inc. in the amount of \$10,920.63 for a new total of \$159,224.80.

SUBMITTED BY: Katie Bennett, Senior Parks Planner, Parks & Recreation

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

PREVIOUS COUNCIL ACTION: Resolution 23-0617R authorized the approval and future implementation of the Hillside Sport Court Park Plan. Resolution 24-0164R authorized application for a grant of \$350,000 from the Minnesota Department of Natural Resources (DNR) Outdoor Recreation Grant Program to support implementation of the Hillside Sport Court Park Plan, and resolution 25-0634R authorized acceptance of the subsequent grant award.

BACKGROUND: Hillside Sport Court Park is located in the Central Hillside neighborhood at 408 East 8th Street, Duluth, MN 55805. A planning process was conducted between 2022-2023 to guide improvements at the park, culminating in the approval of the Hillside Sport Court Park Plan. The City of Duluth has been awarded a grant of \$350,000 from the DNR Outdoor Recreation Grant Program to support implementation of park improvements. The grant has a required match of \$650,000 which is funded from American Rescue Plan Act revenue replacement allocations and Parks Capital.

Since the approval of the grant agreement (resolution 25-0634R), the City of Duluth has developed construction documents for implementation of community-identified improvements in alignment with the adopted Hillside Sport Court Park Plan. Improvements will include replacement of the previously removed dilapidated building with a pavilion and picnic area, replacement of the playground that is at the end of its useful life, renewal of the sport court, new accessible connections between recreation facilities, and the repair or replacement of supporting assets, such as fencing, bicycle racks, signage, retaining walls, and stairs.

This resolution authorizes an increase to purchase order 25-0648 for playground equipment with Landscape Structures, Inc. in the amount of \$10,920.63 for a new total of \$159,224.80. The original purchase order had a total of \$148,304.17, which is below the threshold requiring approval by Duluth City Council. The playground equipment purchase is needed for implementation of the completed construction documents as designed. Landscape Structures, Inc. is a vendor on the Minnesota cooperative purchasing contract, and the equipment also complies with Buy America Build America, which is a requirement of the Outdoor Recreation grant. The increase in the purchase order will include necessary components that had not been included in the original

purchase order. It was known that the excluded equipment was needed, but the purchase order had to be finalized at the time to meet the 2025 order deadline for 2025 pricing to avoid the increase associated with 2026 pricing and potential delay of the project.

BUDGET/FISCAL IMPACT: The increase in the purchase order is still within the anticipated total project cost for the project and is an appropriate use of funds that have been previously allocated to the project. Approval of the purchase order increase will ensure that there are no delays for project implementation, which is expected to take place this year.

OPTIONS: Approve the increase to the purchase order 25-0648 for a new total of \$159,224.80 to allow the project to proceed as designed, or decline the increase to require redesign of the equipment component at a higher cost and potential delay of the project, which would also likely have implications for the project cost.

NECESSARY ACTION: Authorize the increase to purchase order 25-0648.

ATTACHMENTS:

Exhibit A – Original Quote

Exhibit B – Additional Items Quote