

Council Agenda Item 26-0701R



MEETING DATE: August 10, 2026

SUBJECT/TITLE: 26-0701R; A RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH THE STATE OF MINNESOTA, BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, FOR USE OF OFFICE SPACE AT LAKE SUPERIOR COLLEGE AT NO COST TO THE CITY.

SUBMITTED BY: Mallory Dalquist, Duluth Workforce Development, Information Technician

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: n/a

PREVIOUS COUNCIL ACTION: None

BACKGROUND: The City's Workforce Development staff uses office space at Lake Superior College to support employment and training activities. Under the CareerForce Infrastructure Funding Agreement (IFA), partners share infrastructure costs based on their proportional use. As a required non-located partner, Lake Superior College (LSC) fulfills its annual infrastructure funding obligation by providing the City with office space at no cost as a non-cash, in-kind contribution. This agreement formalizes that in-kind contribution through a lease arrangement.

BUDGET/FISCAL IMPACT:

Execution of this lease agreement will have no cost to the city.

OPTIONS:

Authorize the lease agreement to allow staff to use office space at Lake Superior College or decline authorization and choose not to allow staff to use the space.

NECESSARY ACTION: Authorize the lease agreement

ATTACHMENTS: LSC Office Lease Agreement – 07-01-2025 through 06-30-2028