



Council Agenda Item _____

MEETING DATE: 11/24/2025

SUBJECT/TITLE: RESOLUTION #25-0888R

SUBMITTED BY: Elysia Hoium, Administrative Services, IT

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND: This is an agreement to retain KnowBe4's Learning Management System for 3 years. The City has utilized KnowBe4 for cybersecurity training since 2016. Cybersecurity training of employees is required by various regulatory bodies including the state of MN, FBI, and the Credit Card Industry. In 2023 the City added the Human Resources module to aid in training on general employment policies and best practices. This will extend both cybersecurity and HR training capabilities until November 2028. This is a sole source purchase.

BUDGET/FISCAL IMPACT: This agreement is budgeted and paid annually from IT operations. The annual price for this agreement has increased \$2,500 however, the City has increased the user count by 101 users.

OPTIONS: Approve or Decline.

NECESSARY ACTION: Approve agreement

ATTACHMENTS: N/A