

Council Agenda Item 26-0148R



MEETING DATE: March 9, 2026

SUBJECT/TITLE: 26-0148R; A RESOLUTION AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO A JOINT POWERS AGREEMENT WITH AND ACCEPT A TOTAL AMOUNT NOT TO EXCEED \$15,757.27 FROM THE STATE OF MINNESOTA, ACTING THROUGH ITS DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT, TO PROVIDE WEEKLY REQUIRED RECEPTION AND CAREERLAB DUTIES FOR STATE SERVICES FOR THE BLIND FOR THE PERIOD OF MARCH 1, 2024 – JUNE 30, 2028.

SUBMITTED BY: Mallory Dalquist, Duluth Workforce Development, Information Technician

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

PREVIOUS COUNCIL ACTION:

Duluth Workforce Development has provided weekly required reception and Career Lab coverage for the State of Minnesota’s State Services for the Blind (SSB) at CareerForce in Duluth for years, in exchange for compensation to cover staff wages. The most recent agreement is detailed below:

November 25, 2024 – City Council adopted resolution 24-0891R entering into a joint powers agreement with and accepting a total amount not to exceed \$8,887.50 from the State of Minnesota, acting through its Department of Employment and Economic Development, to provide weekly required reception and Career Lab duties for State Services for the Blind for the period of March 1, 2024 - June 30, 2026.

BACKGROUND:

As outlined in a negotiated Memorandum of Understanding and Infrastructure Funding Agreement recently updated and signed by CareerForce partners in October and November of 2025, respectively, each of the entities co-located at CareerForce in Duluth is required to help staff the reception desk and Career Lab. SSB chooses to contract with Duluth Workforce Development (DWD) to cover their share of required reception and Career Lab hours, in exchange for compensation to cover DWD staff wages. This helps support DWD staff costs, and ensures consistency in delivery of services through the reception desk and Career Lab. A similar agreement is maintained with other entities co-located within the workforce center building.

BUDGET/FISCAL IMPACT: Execution of this Joint Powers Agreement Amendment will result in the collection of not more than \$15,757.27 for the provision of weekly required reception and Career Lab duties for March 1, 2024 through June 30, 2028.

OPTIONS: Authorize the Joint Powers Agreement Amendment and continue to provide reception and Career Lab coverage for SSB for the agreed upon rate or forego authorization and decline to provide these services through July 31, 2028.

NECESSARY ACTION: Authorize the Joint Powers Agreement Amendment

ATTACHMENTS: SSB Shared Reception and CareerLab JPA Amendment 1- partially signed