

April 2nd, 2026

Erik Birkeland  
City of Duluth  
1532 West Michigan Street  
Duluth, MN 55806  
[ebirkeland@duluthmn.gov](mailto:ebirkeland@duluthmn.gov)

**RE: Priley Circle Improvement Design, #25298  
Additional Professional Services Agreement #01**

Mr. Birkeland:

We are submitting this Additional Professional Services Agreement for Additional Historical Consulting Services to be provided by New History, as a subconsultant to Confluence, in accordance with the existing agreement for the Priley Circle Improvement Design dated October 2025. This request is based on additional study requirements identified by the Minnesota State Historic Preservation Office (SHPO) during a February 26, 2026 meeting and subsequent correspondence.

As part of their review process for this historically protected property, SHPO has requested an expanded Area of Potential Effects (APE) for the project, along with an assessment of a potential historic district that overlaps with the revised APE.

Please return one copy of the executed Additional Professional Services agreement to Confluence.

### **Section 1: Additional Scope of Services**

1.1 The following adjustments will be made:

- 1.1.1 Additional Historical Consulting Services. The purpose of the additional Scope of Services is to respond to recent requests from the Minnesota State Historic Preservation Office (SHPO) for further identification and evaluation of historic properties located outside the currently defined Area of Potential Effects (APE). These findings will inform the assessment of potential adverse effects for the Priley Circle project. To meet these requirements, New History will complete a Phase I/II architectural history survey of all buildings, structures, and sites within the expanded Area of Potential Effects (APE).

This work will include historic research; field investigation to assess existing historic materials and exterior features of each surveyed property; preparation of individual and multiple-property inventory forms; and preparation of a survey report summarizing findings in accordance with SHPO requirements. The purpose of the survey is to identify properties that may be eligible for listing in the National Register

of Historic Places, either individually or as contributing resources within a potential historic district.

In accordance with Minnesota SHPO requirements, the assessment of any potential historic district will consider and document the district as a whole, including portions that extend beyond the APE. Based on recent SHPO feedback, the expanded APE is anticipated to include ten (10) individual properties, in addition to a potential historic district.

All properties will initially be surveyed at the Phase I (reconnaissance-level) survey. Where research indicates potential historic significance, a Phase II (intensive-level) survey will be conducted. Phase II survey efforts include additional historical research, more detailed documentation of historic materials and features, and a comprehensive evaluation of National Register eligibility. Based on a preliminary review of properties within the APE, it is anticipated that five (5) properties will require Phase II-level survey due to their association with potentially significant historical patterns or events. A Phase II-level evaluation is also anticipated for the potential historic district.

1.2 Compensation for the Additional Scope of Services described in Section 1 shall be the \$28,500 plus Reimbursable Expenses not to exceed \$500.00. The Compensation breaks out as follows:

Original Contract : \$355,135.00  
Sub-consultant #2 (New History) : \$29,000 (\$28,500 + \$500 reimbursable)  
New Project Total (not to exceed): \$384,135.00

**Offered by:**

Confluence, Inc.



04-02-2026

Signature & Date

Terry Minarik - Principal

Printed Name & Title

Confluence  
901 N 3<sup>rd</sup> Street, Suite 225  
Minneapolis, Minnesota 55401

**Accepted By:**

[Client Name]

Signature & Date

Printed Name & Title