

# Council Agenda Item 26-0261R



**MEETING DATE:** April 13, 2026

**SUBJECT/TITLE:** Master Enterprise Records Management System Subscriber Agreement

**SUBMITTED BY:** Kerry Cronin-Jones

**RECOMMENDATION:** Approve

**PREVIOUS COUNCIL ACTION:**

9/28/2020: 20-0691R – Original subscriber agreement with UMD PD and Virginia PD and acceptance of associated user fees of \$1,124 per user.

10/25/2021: 21-0807R – Council approval of RMS Fund within the City’s Special Revenue Fund and committing resources for costs associated with the Public Safety RMS agreements, software support, upgrades and maintenance costs.

2/14/22: 22-0118R – Original subscriber agreement with Hermantown PD and acceptance of associated user fees of \$1,124 per user.

12/18/2023: 23-0989R – Purchase of software maintenance and support for the Multi-Jurisdictional RMS with Tyler Technologies for the period of one year for an amount of \$161,693.24.

4/22/2024: 24-0305R – Purchase of software licensing, migration services, VPN appliances and annual SAAS hosting fees the Multi-Jurisdictional RMS with Tyler Technologies for a period of five years for an amount of \$1,204,823.00.

**BACKGROUND:** The Duluth Police Department (DPD) is currently part of a four-agency cooperative—consisting of the Duluth Police Department, the University of Minnesota Duluth Police Department, the Virginia Police Department, and the Hermantown Police Department—that operates a records management system (RMS) and field-based reporting system. This cooperative has been in place since 2020. Prior to that, DPD participated in a larger five-county, 36-agency group that utilized an RMS, Jail Management System (JMS), and Computer-Aided Dispatch (CAD) system. That group disbanded in 2018 after the St. Louis County Sheriff’s Office (SLCSO) chose to pursue a different direction.

DPD now has the opportunity to rebuild and expand this cooperative, beginning with the St. Louis County Sheriff’s Office and the 14 remaining municipal police agencies in St. Louis County. Reuniting these agencies under a single platform will significantly enhance information sharing among law enforcement agencies across the region.

To further strengthen regional communication and coordination, St. Louis County has purchased a new CAD system that is part of the RMS suite DPD already utilizes. This integration will allow participating agencies to communicate seamlessly and take full advantage of both systems’ capabilities. Additionally, because the solution is cloud-hosted, the

partnership between DPD and SLCSO can support future expansion to law enforcement agencies across the entire northeastern region of Minnesota. This represents a major step forward in interoperability and interagency communication. Improved data sharing will enhance public safety by providing timely access to critical information on crimes, offenders, patterns, and emerging trends.

**BUDGET/FISCAL IMPACT:** The approval of the RMS Master Subscriber Agreement and associated user fees for agency participation is the final step in a multi-step process that began with original council approval of the Tyler RMS product. If this resolution is not approved, the City will be responsible for the balances remaining on that contract.

**NECESSARY ACTION:** Please approve.

**ATTACHMENTS:** Document A\_Master Service Agreement