

AMENDMENT NO. 1 TO L31239

Contract Start Date:	06/11/2025	Original Total Amount:	\$116,920.00
Original Completion Date:	04/30/2026	As Previously Amended:	\$116,920.00
Amendment Completion Date:	05/15/2027	Current Amendment:	\$295,714.00
Resolution:	26-0331R	New Total Contract Amount:	\$412,634.00

This amendment, effective as of the date of attestation by the City Clerk (the “Effective Date”), by and between the City of Duluth, hereinafter referred to as “City”, and LHB, Inc. located at 21 West Superior Street, Suite 500, Duluth, MN 55802, hereinafter referred to as “Consultant”, for the purpose of rendering services to the City.

WHEREAS, on June 11, 2025, City and Consultant entered into an agreement bearing City of Duluth Contract No. L31239 for engineering design services for the 2026 Street Preservation Project - Morley Heights and Parkview, which Contract has been previously amended zero times, and which Contract and amendments are hereinafter referred to as the “Contract”; and

WHEREAS, both parties desire to amend the Contract.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter set forth, the parties hereto hereby agree as follows:

In this Amendment changes in the language of the Contract which delete language will be shown as stricken and language added to the contract language will be underlined.

Revision 1. The inclusions and completion dates described in Section II.F. of the Contract is hereby amended as follows:

F. CONSTRUCTION SURVEY AND LAYOUT PHASE

Included in this Agreement

~~Not included in this Agreement~~

5) Completion Time

The Construction Survey & Layout Phase shall be completed by ~~N/A~~ May 15, 2027.

Revision 2. The inclusions and completion dates described in Section II.G. of the Contract is hereby amended as follows:

G. CONSTRUCTION ADMINISTRATION AND INSPECTION PHASE

Included in this Agreement

~~Not included in this Agreement~~

18) Completion Time

The Construction Administration and Inspection Phase shall be completed by ~~N/A~~ May 15, 2027.

Revision 3. The payments described in Section V.C. of the Contract is hereby amended as follows:

C. TOTAL NOT TO EXCEED

All payments under this Contract are not to exceed ~~One Hundred Sixteen Thousand, Nine Hundred Twenty and 00/100 Dollars (\$116,920.00)~~ Four Hundred Twelve Thousand, Six Hundred Thirty-Four and 00/100 Dollars (\$412,634.00).

Revision 4. The exhibits described in Section VI. of the Contract is hereby amended as follows:

The following exhibits are attached to and made part of this agreement:

- 1) Exhibit A, Engineer's Hourly Rates
- 2) Exhibit B, Engineer's Proposal
- 3) Exhibit C, Engineer's Amendment 1 Proposal

In all other respects the contract, together with all of its terms, covenants and conditions, is hereby confirmed in its entirety.

[Remainder of page intentionally left blank. Signature page to follow.]

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the date of attestation shown below:

CITY OF DULUTH

LHB, INC.

By:

By:

Mayor

Company Representative

Attest:

Its:

City Clerk

Title of Representative

Date Attested: _____

Date: _____

Countersigned:

City Auditor

Approved as to form:

City Attorney

Scope of Services

Task 1 – Preconstruction

LHB Services

- Attend preconstruction meeting hosted by City of Duluth (Engineer and Inspectors).
- Review and approve shop drawings and submittals.
- Project management, invoicing, etc.

Deliverables

- Timely review and approval of shop drawings and submittals.
- Project correspondence
- Project invoicing

Provided by City

- Set up and run preconstruction meeting.
- Collaborate and provide input on submittals, etc.

Task 2 – On Site Construction Observation

We assume that on-site construction observation services will be needed for 24 weeks at 50 hours per week. Per the City's request we have included one full-time inspector for this duration. The inspector will be responsible for full time onsite observation, marking removals, measuring pay quantities and OneOffice data entry.

LHB Services

- Full-time construction observation provided by one lead inspector.
- Periodic site visits by Project Manager if/as needed. (Anticipating up to 9 visits)
- Realtime problem solving and troubleshooting.
- Set up and run weekly construction meetings. Including preparing and distributing meeting minutes. Inspection staff and engineer of record in attendance at each meeting (Assume 24 meetings).

Deliverables

- See Task 3 for documentation.

Provided by City

- Collaboration and input on construction issues.

Task 3 – Documentation & Recordkeeping

LHB Services

- Full project documentation in accordance with City requirements and standards.
- Prepare draft pay estimates in OneOffice for review and approval by City.
- Prepare required change orders for review and approval by City.
- Prepare record drawings.

Deliverables

- Record Drawings accurately depicting the as-constructed state of the project.
- All required documentation of the project in accordance with City standards.

Provided by City

- Review and approve periodic and final pay estimates.
- Review and approve change orders.
- Certified Payroll

Task 4 – Survey Staking

We have included hours and equipment to set control and provide construction staking for erosion control, sawcuts, newly constructed storm sewer structures and pipes, curbs, reference hubs at 500-foot intervals, and bluetops in reconstruction areas. We are assuming that bluetop staking will not be required in reclaim areas without subgrade correction.

LHB Services

- Establish control.
- Prepare staking files.
- Provide construction staking.
- Provide as-built survey.

Deliverables

- Staking Files
- Accurately and efficiently staked project.

Assumptions

- 1 trip for setting control
- 26 trips for survey staking

Task 5 – Project Coordination & Closeout

LHB Services

- Schedule post-construction walk through with the Contractor and prepare and track punch list.
- Assemble and submit complete project closeout in accordance with City standards.

Deliverables

- Documented/completed punch list.
- Complete closeout final package, indexed, bound and neatly organized.
- Signed final materials certification form.

Provided by City.

- Attend final walk through.
- Review and comment on various closeout materials.
- Assist with contractor issues.

Proposed Fee

The proposed fee to complete the construction observation is \$295,714 including reimbursable expenses. See attached fee worksheet for a breakdown of the costs.

We appreciate the opportunity to provide you with our services through project completion. Please contact Megan Goplin at 218.249.7152 if you have any questions.

LHB, INC.



**MEGAN GOPLIN, PE
CIVIL ENGINEERING MANAGER**



**MATT J. SETTERGREN, PE
VICE PRESIDENT**

Attachments:

LHB Fee Estimate Worksheet dated April 3, 2026

c: LHB Project No. 250299

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Project Name 2026 Street Preservation Morley Heights
Client City of Duluth
Preparer LHB

Project Number 250299
Date April 3, 2026

2026 FEE ESTIMATE WORKSHEET

Project Breakdown Task Description	P1	P5	T1	T1	P5	T1	T9	T12	T9	T5	T7	T10	T12	Total Labor Costs (\$)
	Project Principal	Profess. Eng.	Insp. Mangr.	Lead Insp.	Profess. Surveyor	Survey Tech.	Survey Tech.	Survey Tech.	Admin					
Task 1 - Preconstruction	\$ 275	\$ 220	\$ 138	\$ 139	\$ 212	\$ 139	\$ 98	\$ 85	\$ 97	\$ 120	\$ 110	\$ 95	\$ 85	\$ 10,311.00
Preconstruction Conference		1	1	1										\$ 497.00
Review Shop Drawings and Submittals		8		16										\$ 3,984.00
Project Management	2	24												\$ 5,830.00
Task 2 - On Site Construction Observation														\$ 195,558.00
Est. 24 Weeks at 50 Hrs/Wk				1,200										\$ 166,800.00
Travel Time				72										\$ 10,008.00
Engineering Site Visits (12 Trips)		9	9											\$ 3,222.00
Weekly Meetings (24)		48	12											\$ 12,216.00
Coordination and Engineering Consultation			24											\$ 3,312.00
Task 3 - Documentation & Recordkeeping														\$ 18,808.00
Daily & Weekly Diary - Concurrent w/Insp. Time														\$ -
Pay Estimates (Est. 12)			12	24					48					\$ 9,648.00
Change in Const. Status Forms			2											\$ 276.00
Change Orders			12	12										\$ 3,324.00
Record Drawings				40										\$ 5,560.00
Task 4 - Survey Staking														\$ 34,974.00
Staking Control		1			3	4	4							\$ 1,804.00
Staking Files					4	24	4							\$ 4,576.00
Erosion Control & Sawcut Staking					2		16							\$ 1,992.00
Storm Sewer & Culvert Staking					10		80							\$ 9,960.00
Reference Hubs					3		30							\$ 3,576.00
Curb Stakes					5		60							\$ 6,940.00
Blue Tops					3		30	30						\$ 6,126.00
Task 5 - Project Coord. & Closeout														\$ 11,256.00
Punch List/Walk Through		2		4										\$ 996.00
Assemble Final Documentation			20	40					20					\$ 10,260.00
Total Hours	2	93	92	1,409	30	28	224	30	68	-	-	-	-	
Travel Expenses	Qty	Rate	Cost	Other Direct Expenses				Cost	Labor Cost					\$ 270,907.00
Mileage (Automobile)	2352	0.73	1,462.00	Mail / Delivery					Travel Costs					\$ 24,307.00
4WD Survey / Inspection Truck (includes 124 miles in a day)	27	135.00	3,645.00	Printing					Direct Costs					\$ 500.00
Robotic Total Station	16	175.00	2,800.00	Other										
GPS Unit	82	200.00	16,400.00	Survey Supplies				500.00						
		-	-											
		-	-											
		-	-											
Total Travel Costs			24,307.00	Total Direct Costs				500.00	Total Estimated Cost					\$ 295,714.00