



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, November 24, 2025

6:00 PM

Council Chambers

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Deborah DeLuca, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-034](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-11-10](#)

These Minutes were approved

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

CONSENT AGENDA**BY COUNCILOR FORSMAN (FINANCE)**

2. [25-0894R](#) RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION BONDS, SERIES 2025H, IN THE APPROXIMATE PRINCIPAL AMOUNT OF \$12,680,000; ESTABLISHING THE TERMS AND FORM THEREOF; CREATING A DEBT SERVICE FUND THEREFOR; AND PROVIDING FOR AWARDED THE SALE THEREOF.

Indexes:**Attachments:** [Cover Memo](#)[Exhibit A](#)[Exhibit B](#)

This Resolution was adopted unanimously.

3. [25-0895R](#) RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF TAXABLE GENERAL OBLIGATION TOURISM TAX REVENUE BONDS, SERIES 2025I, IN THE APPROXIMATE PRINCIPAL AMOUNT OF \$890,000; ESTABLISHING THE TERMS AND FORM THEREOF; CREATING A DEBT SERVICE ACCOUNT THEREFOR; AND PROVIDING FOR AWARDED THE SALE THEREOF.

Indexes:**Attachments:** [Cover Memo](#)[Exhibit A](#)[Exhibit B](#)

This Resolution was adopted unanimously.

4. [25-0896R](#) RESOLUTION AUTHORIZING ALLOCATION OF CURRENT LEAD SERVICE LINE REPLACEMENT FUNDS FOR REIMBURSEMENT OF DESIGN ENGINEERING COSTS INCURRED FOR FUTURE PROJECTS.

Indexes:**Attachments:** [Exhibit A](#)[Cover Memo](#)

This Resolution was adopted unanimously.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

5. [25-0888R](#) RESOLUTION AUTHORIZING A SOLE SOURCE THREE-YEAR AGREEMENT FOR A LEARNING MANAGEMENT SYSTEM FROM

KNOWBE4, INC. FOR A TOTAL AMOUNT OF \$56,726.67.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

6. [25-0889R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF NETWORK ARCHITECT, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted unanimously.

7. [25-0902R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JUANITA SALINAS AS DIRECTOR, FINANCE, FOR THE CITY OF DULUTH

This Resolution was adopted unanimously.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

8. [25-0870R](#) RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO ACCEPT GRANT FUNDS FROM THE DULUTH LEGACY ENDOWMENT FUND THAT IS ADMINISTERED BY THE BOREAL WATERS COMMUNITY FOUNDATION LEGACY ENDOWMENT FUND IN THE AMOUNT OF \$15,000.

Indexes:

Attachments: [Cover Memo - DLEF 2025](#)

[2025 Resolution approving dissolving DLEF board](#)

This Resolution was adopted unanimously.

9. [25-0871R](#) RESOLUTION APPROVING THE FISCAL YEAR JANUARY 1, 2026 TO DECEMBER 31, 2026 BUDGETS OF THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY.

Indexes:

Attachments: [Council Memo](#)

[Exhibit A](#)

This Resolution was adopted unanimously.

10. [25-0882R](#) RESOLUTION CONSENTING TO THE ISSUANCE OF TAX-EXEMPT OBLIGATIONS BY THE CITY OF RICE LAKE, MINNESOTA

Indexes:

Attachments: [Council Memo](#)
[Attachment](#)

This Resolution was adopted unanimously.

11. [25-0913R](#) RESOLUTION OF INTENT TO SELL OR CONVEY CERTAIN REAL PROPERTY IN THE LESTER PARK NEIGHBORHOOD.

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Cover Memo](#)

This Resolution was adopted unanimously.

BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

12. [25-0884R](#) RESOLUTION AUTHORIZING AMENDMENT NO.1 TO AGREEMENT L31240 WITH SEH INC., FOR ENGINEERING SERVICES FOR THE 2026 STREET PRESERVATION PROJECT- LINCOLN PARK, PROJECT NO. 2317, TO INCREASE THE AMOUNT BY \$23,800 FOR A TOTAL NOT TO EXCEED \$223,775.00

Indexes:

Attachments: [Cover Memo](#)
[Amendment 1 Work Scope Summary](#)

This Resolution was adopted unanimously.

13. [25-0885R](#) RESOLUTION AUTHORIZING COOPERATIVE CONSTRUCTION AGREEMENT NO. 1059497 WITH MNDOT FOR THE CITY'S SHARE OF ROUNDABOUTS, PEDESTRIAN FLASHER SYSTEM AND UTILITY IMPROVEMENTS TO TRUNK HIGHWAY NO. 61 (LONDON ROAD) FROM 26th AVE EAST TO 0.14 MILES NORTH OF 60TH AVE EAST AND TRUNK HIGHWAY NO. 35 AT 21ST AVE EAST.

Indexes:

Attachments: [Cover Memo](#)
[Exhibit A](#)
[Location Map](#)

This Resolution was adopted unanimously.

14. [25-0886R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) ROUTES OF REGIONAL SIGNIFICANCE PROGRAM FOR EAST 4TH STREET IN THE AMOUNT OF \$1,500,000.

Indexes:

Attachments: [Cover Memo](#)
[Location Map](#)

This Resolution was adopted unanimously.

15. [25-0904R](#) RESOLUTION AUTHORIZING A CONTRACT WITH STACK BROS MECHANICAL CONTRACTORS, INC. TO REMOVE A CHILLER FOR DULUTH ENERGY SYSTEMS FOR AN AMOUNT NOT TO EXCEED \$178,000.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR KENNEDY (PUBLIC SAFETY)

16. [25-0892R](#) RESOLUTION AUTHORIZING THE PURCHASE OF A 2029 PIERCE ENFORCER PUC 107FT AERIAL FIRE TRUCK FROM MACQUEEN EMERGENCY GROUP IN AN AMOUNT NOT TO EXCEED \$2,129,000.00.

Indexes:

Attachments: [Cover Memo - Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

17. [25-0850R](#) RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PARK HILL CEMETERY ASSOCIATION FOR THE CONVEYANCE OF REAL PROPERTY IN THE MORLEY HEIGHTS/PARKVIEW NEIGHBORHOOD IN EXCHANGE FOR REPLACEMENT LAND.

Indexes:

Attachments: [Cover Memo](#)[Exhibit 1](#)[Exhibit 2](#)[Exhibit 3](#)[Exhibit 4](#)[Exhibit 5](#)[Exhibit 6](#)

This Resolution was adopted unanimously.

18. [25-0873R](#) RESOLUTION AUTHORIZING A FIVE-YEAR AGREEMENT WITH SPIRIT LAKE DEVELOPMENT, LLC FOR THE OPERATION AND MANAGEMENT OF INDIAN POINT PARK AND CAMPGROUND.

Indexes:**Attachments:** [Cover Memo Indian Point Campground](#)[Exhibit A](#)

This Resolution was adopted unanimously.

19. [25-0887R](#) RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO AGREEMENT L31129 WITH THE DULUTH ENTERTAINMENT CONVENTION CENTER (DECC) FOR ESTABLISHMENT OF A MULTI-YEAR FEE STRUCTURE FOR BAYFRONT FESTIVAL PARK.

Indexes:**Attachments:** [Cover Memo Bayfront](#)[Exhibit A](#)[Exhibit B](#)

This Resolution was adopted unanimously.

20. [25-0893R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A SNOWMOBILE TRAIL GRANT-IN-AID ASSISTANCE PROGRAM GRANT FOR FY2026 WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES IN AN AMOUNT NOT TO EXCEED \$17,349.30.

Indexes:**Attachments:** [FY26 - Cover Memo Accept Snowmobile GIA](#)[Exhibit A](#)

This Resolution was adopted unanimously.

21. [25-0897R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A CROSS-COUNTRY SKI GRANT-IN-AID PROGRAM GRANT FOR FY2026 WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES IN AN

AMOUNT NOT EXCEED \$12,650.

Indexes:

Attachments: [Cover Memo Accept Ski GIA 25-26](#)

[Exhibit A](#)

This Resolution was adopted unanimously.

22. [25-0898R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH NIGHT-RIDERS SNOWMOBILE CLUB FOR THE GROOMING AND MAINTENANCE OF SNOWMOBILE TRAILS.

Indexes:

Attachments: [Cover Memo - Night Riders 2025](#)

[Exhibit A](#)

This Resolution was adopted unanimously.

23. [25-0899R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH DRIFT TOPPERS SNOWMOBILE CLUB FOR THE GROOMING AND MAINTENANCE OF SNOWMOBILE TRAILS.

Indexes:

Attachments: [Cover Memo - Drift Toppers 2025](#)

[Exhibit A](#)

This Resolution was adopted unanimously.

24. [25-0900R](#) RESOLUTION AUTHORIZING APPLICATION TO ST. LOUIS COUNTY FOR AN AQUATIC INVASIVE SPECIES PREVENTION PROGRAM GRANT OF UP TO \$46,000 FOR A CD3 SYSTEM AT MUNGER LANDING.

Indexes:

Attachments: [Cover Memo Apply - CD3](#)

This Resolution was adopted unanimously.

25. [25-0901R](#) RESOLUTION AUTHORIZING ASSUMPTION OF AND AMENDMENT TO AN AGREEMENT BETWEEN THE CHESTER BOWL IMPROVEMENT CLUB AND LHB, INC., TO TRANSFER AGREEMENT OWNERSHIP TO THE CITY OF DULUTH FOR AN AGREEMENT TOTAL NOT TO EXCEED \$197,625.00, AND RESCINDING RESOLUTION NO. 25-0791R.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)
[Exhibit B - Architect Agreement Chester Bowl Chalet FINAL](#)
[Exhibit C - Assignment Assumption Consent and Amendment](#)
[Chester Bowl FINAL](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

26. [25-0891R](#) RESOLUTION APPROVING DEDA RESOLUTION 25D-43 AUTHORIZING CHANGE ORDER TO DEDA CONSTRUCTION CONTRACT NO. 24 860 043 WITH CARLETON COMPANIES, INC. FOR DEMOLITION OF THE SHOPPER'S RAMP FOR A NEW TOTAL NOT TO EXCEED \$2,530,414.84

Indexes:

Attachments: [Council Memo](#)
[Change Order 2 to 24 860 043](#)
[24-1013R](#)

A motion was made that this Resolution be adopted. The motion carried by the following vote:

- Yea:** 7 - Councilor Forsman, Councilor Kennedy, Councilor DeLuca, Councilor Randorf, Councilor Swenson, Vice President Nephew and President Tomanek
- Nay:** 2 - Councilor Awal and Councilor Durrwachter

The following entitled ordinances are to be read for the first time:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

27. [25-032-O](#) AN ORDINANCE PURSUANT TO 1955 MINN. LAWS, CHAPTER 82, AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE LESTER PARK NEIGHBORHOOD TO THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY FOR NOMINAL CONSIDERATION CONTINGENT UPON, AMONG OTHER ITEMS, CERTAIN FUTURE PROTECTIVE DESIGNATIONS ON A MINIMUM OF 1,500 ACRES OF REAL PROPERTY ACQUIRED UNDER THE STRATEGIC PUBLIC LANDS REALIGNMENT PROJECT, TO INCLUDE PARK DEDICATION,

INCLUSION IN THE DULUTH NATURAL AREAS PROGRAM OR
REZONING AS A PARK AND OPEN SPACE DISTRICT (P-1).
(REPLACEMENT)

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Exhibit D](#)
[Cover Memo-](#)

This Ordinance was read for the first time.

The following entitled ordinances are to be read for the second time:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

28. [25-029-O](#) AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, SECTION 2-26 OF THE DULUTH CITY CODE TO EXEMPT CERTAIN CITY SINGLE-FAMILY HOUSING PROJECTS FROM CITY PREVAILING WAGE REQUIREMENTS.

Indexes:

Attachments: [Cover Memo 25-029-O](#)

This Ordinance was adopted.

29. [25-030-O](#) AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE MORLEY HEIGHTS/PARKVIEW NEIGHBORHOOD TO PARK HILL CEMETERY ASSOCIATION FOR NOMINAL CONSIDERATION.

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Exhibit D](#)
[Exhibit E](#)
[Cover Memo](#)

This Ordinance was adopted.

BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)

30. [25-031-O](#) AN ORDINANCE AMENDING CHAPTER 2, ARTICLE XXXV, SECTION 2-186 OF THE DULUTH CITY CODE AUTHORIZING THE DULUTH

PUBLIC UTILITIES COMMISSION TO ESTABLISH STORMWATER
INSPECTION AND REINSPECTION FEES.

Indexes:

Attachments: [20251103 Cover Memo](#)

This Ordinance was adopted.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS