



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, March 23, 2026

6:00 PM

Council Chambers

ROLL CALL

All members of the City Council present by roll call. Councilor Tomanek attending virtually.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [26-009](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2026-03-09 City Council Minutes Revised](#)

Motion to approve the minutes by Vice President Kennedy, seconded by Councilor Johnson. Minutes approved unanimously by voice vote.

INFORMATIONAL REPORT

2. [26-008](#) Budget Memo

Indexes:

Attachments: [2025 - BA General Fund Reconciled Budget Memo](#)
[2025 General Fund Budget Adjustments](#)

No action taken.

REPORTS FROM THE ADMINISTRATION

FIRST PUBLIC COMMENT PERIOD (AGENDA ITEMS)

Linda Herron spoke regarding the fleet purchasing items in regards to the Climate Action Work Plan.

SECOND PUBLIC COMMENT PERIOD (NON-AGENDA ITEMS)

Roy Hamlin spoke regarding the Vape Shop being constructed next to the Hamlin Music Academy.

CONSENT AGENDA

Motion to approve the Consent Agenda was made by Councilor Johnson, seconded by Councilor Desotelle. Motion carried unanimously by voice vote.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

3. [26-0212R](#) RESOLUTION APPROVING APPLICATIONS FOR LAWFUL GAMBLING.

Indexes:

Attachments: [2026-02-12, Off-site Gambling; Lake Superior Steelhead Association](#)

This Resolution was adopted.

4. [26-0213R](#) RESOLUTION APPROVING THE ISSUANCE OF VARIOUS LIQUOR LICENSES.

Indexes:

Attachments: [2026-02-03, Temp Liquor License, Stella Maris Academy_Redacted](#)
[2026-02-04, Temp Liquor License, Ecolibrium 3_Redacted](#)
[2026-02-17, Temp Expansion of Licensed Premises, Bent Paddle](#)
[2026-02-17, Temp Expansion of Licensed Premises, Taste at Fitgers](#)

This Resolution was adopted.

BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)

5. [26-0191R](#) RESOLUTION AUTHORIZING A CONTRACT WITH GREYSTONE CONSTRUCTION COMPANY FOR THE CONSTRUCTION OF THREE BRINE SALT MATERIAL SHEDS FOR THE TOTAL AMOUNT NOT TO

EXCEED \$131,690.00

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution was adopted.

6. [26-0202R](#) RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO AGREEMENT L31184 WITH TRUEPANI, INC FOR LEAD SERVICE LINE REPLACEMENT - FILTER PITCHER AND TEST KIT SERVICES, TO INCREASE THE AMOUNT BY \$220,116.00 FOR SERVICES THROUGHOUT THE 2026 CONSTRUCTION SEASON FOR A NEW TOTAL OF \$511,016.00.

Indexes:

Attachments: [Cover memo](#)

This Resolution was adopted.

7. [26-0203R](#) RESOLUTION AWARDDING A CONTRACT TO JMF CONSTRUCTION INC. FOR CONSTRUCTION OF THE HIGH PRIORITY LEAD SERVICE LINE REPLACEMENT PHASE 2 BLANKET PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED \$1,640,372.00.

Indexes:

Attachments: [Cover Memo](#)
[Bid Tabulation](#)

This Resolution was adopted.

8. [26-0204R](#) RESOLUTION AUTHORIZING A CONTRACT WITH KORTERRA, INC. FOR FIVE YEARS FOR SERVICES THAT CONTRIBUTE TO THE CITY OF DULUTH'S UTILITY LOCATING NEEDS FOR THE TOTAL ESTIMATED AMOUNT NOT TO EXCEED \$54,950.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)
[Exhibit B - Order Form and Service Agreement](#)

This Resolution was adopted.

BY COUNCILOR TOMANEK (PUBLIC SAFETY)

9. [26-0176R](#) RESOLUTION AUTHORIZING AGREEMENT WITH ST. LOUIS COUNTY TO PERFORM POLICE SERVICES PURSUANT TO FISCAL YEAR 2024 OPERATION STONEGARDEN GRANT OPERATIONS ORDER AND ACCEPTING REIMBURSEMENT THROUGH ST. LOUIS COUNTY IN THE AMOUNT OF \$75,085.

Indexes:

- Attachments: [Document B - Partner Agreement](#)
[Exhibit A - Cover Sheet \(nonpublic data\)](#)
[DPD Resolution Cover Memo 2024 OPSG](#)

This Resolution was adopted.

BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)

10. [26-0179R](#) RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE MINNESOTA STATE HISTORIC PRESERVATION OFFICE REGARDING THE CHESTER BOWL CHALET DEMOLITION AND REPLACEMENT.

Indexes:

- Attachments: [Cover Memo Chester Chalet MOA](#)
[Exhibit A](#)

This Resolution was adopted.

11. [26-0180R](#) RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF A HOST SITE AGREEMENT FOR THE SUMMER OF 2026 WITH TRUE NORTH AMERICORPS FOR PLACEMENT AT THE DULUTH PUBLIC LIBRARY AT NO COST TO THE CITY.

Indexes:

- Attachments: [Cover Memo 26-0180R True North AmeriCorps 2026](#)
[Exhibit A - True North AmeriCorps 2026](#)

This Resolution was adopted.

12. [26-0182R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH TKDA FOR DESIGN AND ENGINEERING SERVICES FOR THE PARK POINT BEACH HOUSE EXTERIOR IMPROVEMENT PROJECT FOR AN AMOUNT NOT TO EXCEED \$58,700.00.

Indexes:

- Attachments: [Cover Memo - Park Point Beach House Exterior Improvement](#)
[Exhibit A](#)

This Resolution was adopted.

END OF CONSENT AGENDA

REGULAR AGENDA**BY COUNCILOR FORSMAN (PERSONNEL)**

13. [26-0231R](#) RESOLUTION CONFIRMING APPOINTMENTS AND REAPPOINTMENTS TO CITY OF DULUTH BOARDS AND COMMISSIONS

Indexes:

Attachments: [Attachment A](#)

Motion to approve was made by Counselor Forsman, seconded by Councilor Tomanek. Motion carried unanimously by roll call vote.

14. [26-0232R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF MEMBERS TO THE PLANNING COMMISSION, DULUTH TRANSIT AUTHORITY AND SPIRIT MOUNTAIN RECREATION AREA AUTHORITY.

Councilor Forsman provided information that interviews for candidates will be completed before being approved by Council, Administration is expecting this item to be tabled. Motion to table made by Councilor Forsman, seconded by Councilor Randorf. Motion carried unanimously by roll call vote.

BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

15. [26-0201R](#) RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED ESTABLISHMENT OF THE ORCHARDS OF MORGAN PARK TAX INCREMENT FINANCING DISTRICT WITHIN PROJECT AREA NO. 1 AND THE PROPOSED ADOPTION OF THE TAX INCREMENT FINANCING PLAN RELATING THERETO AS PROPOSED BY THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH, MINNESOTA.

Indexes:

Attachments: [Cover Memo](#)

[EXHIBIT A -- Notice of Public Hearing and TIF District Map-TC](#)

Motion to approve made by President Nephew, seconded by Vice President Kennedy. Motion carried unanimously by roll call vote.

BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)

16. [26-0184R](#) RESOLUTION AUTHORIZING THE PURCHASE OF FIVE FORD TRANSIT T-250 UTILITY VANS FROM MIDWAY FORD FOR THE AMOUNT OF \$272,552.50 PER MINNESOTA STATE CONTRACT T-175(5), CONTRACT NO. 265343.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

Motion to approve was made by Councilor Desotelle, seconded by Councilor Clanaugh. Motion to amend the motion to require two of the five vehicles are EV or Hybrid vehicles made by Councilor Desotelle, seconded by Councilor Clanaugh. Director Benning provided information that an amendment would not work as there may be conflicts with the contract for vehicles and recommended referring the item back to administration. Motion to amend was withdrawn by Councilor Desotelle. Motion to refer back to Administration was made by Councilor Desotelle, seconded by Councilor Clanaugh. Motion to refer back to Administration carried unanimously by roll call vote.

17. [26-0185R](#) A RESOLUTION AUTHORIZING THE PURCHASE OF THREE FORD F-250 CREW CAB PICKUPS FROM MIDWAY FORD FOR THE AMOUNT OF \$160,921.11, PER MN STATE CONTRACT T-642(5), CONTRACT NO. 259180.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

Motion to approve made by Councilor Desotelle, seconded by Councilor Johnson. Motion to refer the item back to Administration made by Councilor Desotelle, seconded by Councilor Durrwachter. Motion to refer back to Administration carried unanimously by roll call vote.

BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)

18. [26-0192R](#) RESOLUTION AUTHORIZING AN AGREEMENT THE DULUTH ENTERTAINMENT AND CONVENTION CENTER (DECC) FOR A FACILITY CONDITIONS ASSESSMENT IN THE AMOUNT OF \$150,000.00.

Indexes:

Attachments: [26-0192R Cover Memo](#)

[Exhibit A - Agreement](#)

Motion to approve was made by Councilor Johnson, seconded by Councilor Tomanek. Motion carried unanimously by roll call vote.

19. [26-0193R](#) RESOLUTION AUTHORIZING A TEN-YEAR LIMITED USE PERMIT AGREEMENT WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION (MNDOT), FOR THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF THE PORTIONS OF THE LAKEWALK TRAIL LYING WITHIN MNDOT'S RIGHT-OF-WAY OF TRUNK HIGHWAY 35, SUBJECT TO A RENEWAL TERM UP TO TEN ADDITIONAL YEARS, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)
[Cover Memo](#)

Motion to approve made by Councilor Johnson, seconded by Councilor Clanaugh. Motion carried unanimously by roll call vote.

The following entitled ordinances are to be read for the second time:

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

20. [26-006-O](#) ORDINANCE AMENDING SECTION 27-18, OF THE DULUTH CITY CODE TO CHANGE THE MOBILE FOOD TRUCK LICENSING PERIOD.

Indexes:

Attachments: [Cover Memo](#)

Motion to approve made by Councilor Durrwachter, seconded by Councilor Tomanek. Motion carried unanimously by roll call vote.

BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)

21. [26-008-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT TO THE GENERAL PUBLIC OVER AND ACROSS CITY-OWNED PROPERTY FOR TRAIL AND OTHER RECREATIONAL PURPOSES.

Indexes:

Attachments: [Cover Memo-Lakewalk Easement](#)
[Exhibit A-Ordinance](#)

Motion to approve made by Vice President Kennedy, seconded by Councilor Johnson. Motion carried unanimously by roll call vote.

COUNCILOR/ADMINISTRATION QUESTIONS AND COMMENTS

COUNCILOR/ADMINISTRATION PREVIEW OF UPCOMING BUSINESS